



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Adopt Resolution Approving the Application to Apply for Grant Funds for Additional Teacher Salaries for the Lodi LOOK Program Under the Youth and Family Enrichment Program Through the Human Services Agency of San Joaquin County

MEETING DATE: April 3, 2002

PREPARED BY: Parks and Recreation Director

RECOMMENDED ACTION: That the City Council adopt the attached resolution approving the application to apply for grant funds for additional teacher salaries for the Lodi LOOK Program under the Youth and Family Enrichment Program through the Human Services Agency of San Joaquin County.

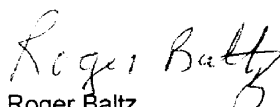
BACKGROUND INFORMATION: The Parks and Recreation Department operates an after school enrichment program (Lodi LOOK) at Lawrence and Heritage schools funded through the Before and After School Learning and Safe Neighborhoods Partnership Program (B/ASLSNPP). The City was also recently awarded grant funds to operate a program at Washington School. Staff is currently working on the recertification packet to continue funding at Lawrence and Heritage schools for the next three years.

A major component of the Lodi LOOK program is education. The B/ASLSNPP funds a total of 6 teachers to conduct the educational component for 140 students spread out over 4 school campuses: two at Lawrence for 40 students, two at Heritage for 60 students and two at Washington for 40 students. Because Heritage School is divided into 2 campuses (primary campus with 40 students and intermediate campus with 20 children), an additional teacher is needed at Heritage primary.

The Washington School budget only allowed for 45 minutes of instruction with 15 minutes of prep time. This request will provide for one hour of instruction and 30 minutes of prep time, which is consistent with Lawrence and Heritage teachers.

In summation, the grant request will provide an additional teacher for Heritage School and provide 30 minutes of additional time for both the Washington School teachers.

FUNDING: No cost to the City. \$19,273 is being requested from Human Service Agency of San Joaquin County.

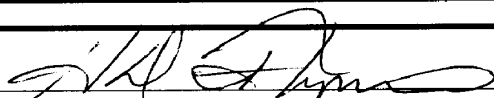

Roger Baltz
Parks and Recreation Director

RB:svb

Prepared by Susan Bjork, Management Analyst

cc: City Attorney

APPROVED:


H. Dixon Flynn -- City Manager

03/26/02

Youth and Family Enrichment Program



SAN JOAQUIN COUNTY

Application Form: Mini-Grants of \$30,000 and under

Applicant Agency: City of Lodi Parks and Recreation Dept. Date _____
Name of Proposed Program: 2002/03 Lodi LOOK Extra Teachers for Heritage/Washington Schools
Agency Address: 125 N. Stockton Street
City Lodi State CA Zip 95240
Contact Person: Susan Bjork Email: sbjork@lodi.gov
Phone (209) 333-6800 ext. 2452 Fax (209) 333-0162

Summary of Proposal

Proposal Start Date July 1, 2002 Proposal End Date June 30, 2003

Category: (Check one) Youth ☒ Family _____ Adult _____

Name of Lead Agency: Lodi Parks and Recreation Department

Names of Collaborative Partners (list all):

Lodi Unified School District California Dept. of Education
Lodi Public Library City of Lodi Transit Division
Dept. of Ag Child Care Food Program Lodi Police Dept.

SEE PROPOSAL FOR ADDITIONAL COLLABORATIVE PARTNERS

Location where the proposed program will take place: Heritage and Washington Elementary Schools

Brief description of Proposed Program: After school programs that provide students
with education and education enhancement opportunities. This proposal is
for additional teachers to enhance the educational component.

Amount Requested from H.S.A. \$19,273 Total Project Cost \$360,873

Roger Baltz

Name of Chair, Board of Directors, or Authorized Representative

Director, Parks & Rec. Dept.

Title

Signature

Date

Youth and Family Enrichment Program



SAN JOAQUIN COUNTY

Proposed Budget Form: Mini-Grants of \$30,000 and under

	Request to HSA	Match	Total Budget
Employee Wages (itemize positions)			
1. Teachers	\$17,690		
2.			
Employment Taxes:			
Social Security	\$ 1,097		
Medicare	\$ 256		
Federal Unemployment Insurance			
State Unemployment Insurance	\$ 231		
Employee Benefits:			
Vacation, Sick Leave, Holidays			
Health & Dental Insurance			
Retirement			
Insurance and Bonding:			
Workers' Compensation Insurance			
General Liability Insurance			
Auto Liability Insurance			
Equipment:			
New & Rental			
Depreciation & Maintenance			
Office Expenses:			
Rent			
Utilities			
Telephone			
Maintenance/Janitorial			
Supplies			
Postage			
Data Processing			
Accounting and Record Keeping			
Other Costs (identify)			
Travel			
TOTAL ANNUAL COST	\$19,273	\$314,600	\$360,873



Parks and Recreation Department
The Benefits are Endless

Lodi Parks and Recreation Department
2002/03 Lodi LOOK Extra Teachers for Heritage and Washington Schools
Budget Narrative

This request is to augment the Lodi LOOK program, funded through the California Department of Education Before and After School Learning and Safe Neighborhoods Program, with additional teachers at Heritage and Washington elementary schools. The budget is to fund one teacher and additional teacher time from July 1, 2002 to June 30, 2003 and is as follows:

<u>Salaries</u>	<u>Heritage</u>	<u>Washington</u>	<u>Total</u>
Teacher Salary			
1.5 hrs/day x 244 days x \$29/hr	\$10,614		
½ hr x 244 days x \$29 x 2 staff		\$7,076	\$17,690
<u>Benefits</u>			
Social Security 6.2%	\$ 154	\$ 102	\$ 1,097
Medicare 1.45%	\$ 658	\$ 439	\$ 256
Unemployment 1.3%	\$ 138	\$ 92	\$ 231
Totals	\$11,564	\$7,709	\$19,273



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Lodi Parks and Recreation Department
2002/03 Lodi LOOK Extra Teachers for Heritage and Washington Schools
Program Description

- ***Summary***

The Lodi Parks and Recreation Department has been funded, through the California Department of Education Before and After School Learning and Safe Neighborhoods Partnerships Program (BASLSNPB), to provide three after school programs (Lodi LOOK) at Washington Elementary, Heritage Elementary, and Lawrence Elementary schools. In summation, this request to for an additional teacher at Heritage School and an additional ½ hour per day for both teachers at Washington school to allow for adequate instruction and prep time.

- ***Population being served***

Heritage Elementary School is located on the eastside of Lodi. 100% of the families at Heritage participate in the free or reduced meal program and the school qualifies for Title I. Currently, 60 students in grades Kindergarten through 6th participate in Lodi LOOK.

Washington Elementary is centrally located in Lodi. 100% of the families at Washington participate in the free or reduced meal program and the school qualifies for Title I. This program is targeted to begin May 1, 2002 for 40 students.

The population to be served at both school sites are children from low income families, and those families participating in the CalWORKS program. Additionally, children with low academic scores in reading, math, and language will also be served.

125 N. Stockton Street
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Target Area for Program Delivery

The target areas are children who attend Heritage Elementary and Washington Elementary schools.

Heritage: after school hours the program utilizes three main areas: cafeteria, playground and two classrooms.

Washington: after school hours the program will utilize the playground and two classrooms

- ***Type of Program/Service to be Provided***

Lodi LOOK's overall goal is to provide students a safe and supervised after school learning environment. There are two components to this program; Education and Education Enhancement. The goal of the Educational component is to improve students' academic skills through the use of materials that complement and reinforce the core curriculum. The goal of the Education Enhancement is to provide students recreational activities that serve as healthy alternatives to crime, juvenile delinquency, and wasted after school and off track time; to complement the Educational component by weaving academic enrichment into fun activities that entice students to learn; and to foster in students a sense of community development and responsibility.

The funded teacher ratio at Heritage is 1:30 ratio with a recreation leader in the classroom for assistance. However, due to classroom reduction, each classroom at Heritage can only



Parks and Recreation Department
The Benefits are Endless

seat 20 students at a time. The ideal situation would be to have three teachers and three recreation leaders for 60 students, utilizing three separate classrooms. One teacher would instruct K-1st grades, the second teacher would instruct 2nd-3rd grades and the third teacher would instruct 4th-6th grades.

The funded teacher ratio at Washington is 1:20 with two recreation staff in the classroom for assistance; however, the budget would only support a 45 minute instruction time with 15 minutes of prep time. The ideal situation would be for an hour of instruction time and ½ hour prep time for both teachers at Washington.

Other collaborative agencies involved are as follows: Lodi Unified School District, Lodi Public Library, City of Lodi Transit Division, Lodi Police Department, 4-H, Lodi Interagency Networking Council (LINK), Council for Spanish Speaking, Eastside Improvement Committee, LUSD Adult Education, Kiwanis and Shriners Club, General Mills, Inc. and the Department of Agriculture Child Care Food Program.

- ***Type of Outcomes to be Achieved***

The following is a list of the Lodi LOOK expected outcomes:

2002/03

3% increase in average school SAT-9 percentiles in reading, language, and math.

5% decrease in discipline referrals.

2% increase in homework completion rates.

2% decrease in unexcused absences.

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Parks and Recreation Department
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The collection of this data will be facilitated by the use of a computerized system currently being implemented as part of the Healthy Start Initiative that includes logs for attendance and discipline referrals.

- ***Applicant Agency Background***

The Parks and Recreation Department has been funded through the California Department of Education Before and After School Learning and Safe Neighborhoods Partnerships Program to provide programs at Lawrence and Heritage elementary schools since 1999. The Department was recently successful in obtaining additional funding for the program at Washington School.

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Parks and Recreation Department
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Lodi Parks and Recreation Department
2002 Lockeford Summer Camp Program Proposal
Department Current Operating Budget

The Parks and Recreation 2001/02 operating budget allocation is as follows:

- Recreation Division \$1,347,955.00 (of which \$221,675.00 is grant funded)
- Parks Division \$1,570,942.00
- **Total** **\$2,918,897.00**

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Parks and Recreation Department
The Benefits are Endless

Lodi Parks and Recreation Department
2002 Lockeford Summer Camp Program
Roster of Governing Board

Lodi City Council Members:

Philip A. Pennino, Mayor
P.O. Box 3006
Lodi, CA 95241
Elected: November 6, 1990

Susan Hitchcock, Mayor Pro Tempore
P.O. Box 3006
Lodi, CA 95241
Elected: November 3, 1998

Emily Howard
P.O. Box 3006
Lodi, CA 95241
Elected: November 7, 2000

Keith Land
P.O. Box 3006
Lodi, CA 95241
Elected: November 5, 1996

Alan S. Nakanishi
P.O. Box 3006
Lodi, CA 95241
Elected: November 3, 1998

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RESOLUTION NO. 2002-70

A RESOLUTION OF THE LODI CITY COUNCIL AUTHORIZING THE
CITY MANAGER TO SUBMIT AN APPLICATION FOR GRANT FUNDS
FOR ADDITIONAL TEACHER SALARIES FOR THE LODI LOOK
PROGRAM UNDER THE YOUTH AND FAMILY ENRICHMENT
PROGRAM THROUGH THE HUMAN SERVICES AGENCY OF
SAN JOAQUIN COUNTY

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NOW, THEREFORE, BE IT RESOLVED, that the Lodi City Council does hereby
authorize the City Manager to submit an application for grant funds for additional
teacher salaries for the Lodi LOOK Program under the Youth and Family Enrichment
Program through the Human Services Agency of San Joaquin County.

Dated: April 3, 2002

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I hereby certify that Resolution No. 2002-70 was passed and adopted by the Lodi
City Council in a regular meeting held April 3, 2002 by the following vote:

AYES: COUNCIL MEMBERS – Howard, Land, Nakanishi, and Mayor
Pennino

NOES: COUNCIL MEMBERS – None

ABSENT: COUNCIL MEMBERS – Hitchcock

ABSTAIN: COUNCIL MEMBERS – None


SUSAN J. BLACKSTON
City Clerk